

THE UNION OF TAXATION EMPLOYEES – P.S.A.C. SCHOLARSHIP GUIDELINES AND APPLICATION

The Union of Taxation Employees (UTE) each year offers two (2) three thousand dollars (\$3,000.00) National Scholarships, which have been named the Diana Gee Scholarship and the Robert “Bob” Campbell National Scholarship and ten (10) one thousand five hundred dollars (\$1,500.00) Regional Scholarships (Al Rollins Atlantic Regional Scholarship, Quebec, Jean Bergeron Montreal Regional Scholarship, National Capital, Linda Collins Greater Toronto Regional Scholarship, Nick Stein Southwestern Ontario Regional Scholarship, Kent McDonald Northern and Eastern Ontario, Prairie, Don Davoren Regional Rocky Mountains Scholarship and Pacific).

If after reviewing the circumstances and agreed to by the National President and the Chairperson of the Honours and Awards Committee, the UTE may defer the awarding of a scholarship of a successful applicant for a period of twelve (12) months. If the scholarship is not awarded after twelve (12) months, an additional scholarship may be awarded for the current year.

The Union of Taxation Employees (UTE) each year also provides ten (10) regional scholarships in the amount of one thousand dollars (\$1,000.00) sponsored by ThePersonal Insurance Company (ThePersonal). These will be chosen following the same criteria as the UTE scholarships.

Eligibility:

All scholarships are available for **members in good standing** of the UTE (or who at the time of their departure from CRA in the same calendar year were members in good standing of the UTE), including their spouse, their common-law spouse (including same sex partners) and/or their children or grandchildren. However, no more than one scholarship will be awarded to the same family in a given year.

For this purpose, children or grandchildren of a UTE member in good standing is defined as follows:

- (1) a person of whom the member is the natural parent or grandparent, whether the person was born within or outside marriage;
- (2) a person who is wholly dependent on the member for support and of whom the member has immediately or before the person attained the age of nineteen (19) years had, in law or in fact, the custody and control;
- (3) a child or grandchild of the member’s spouse or common-law partner.

Requirements:

- Brief statements from two (2) persons with whom you have worked during the past year, containing their general evaluation of your work, your capabilities, your character and performance. These persons could include: teachers, clergy, community service leaders, supervisors etc.; **(Mandatory)**
- Proof of registration including applicant’s name, the name of the University, College or Institute of higher learning you will be attending must be submitted. Attendance shall be verified before the granting of the award; **(Mandatory)**
- A minimum of five hundred (500) words to a maximum of seven hundred (700) words essay or submission in an audio format, visual (painting, drawing, sculpture or photograph), or video format that would express your view. If the submission is by audio or visual it must be 3-5

minutes in duration. If the submission is by audio or visual, you must provide an explanation of how it meets one of the topics. **(Mandatory)**

- Failure to stay within the minimum and maximum word/time requirements will result in disqualification.
- There shall be up to 4 topics to choose from, as selected by the UTE Honours and Awards Committee, that will be published each March.
- This year's topics are:
 1. What do you see as the value and the primary role of organized labour?
 2. What role do you think that Unions should play in promoting Equity in the workplace?
 3. Do you believe Unions have a role in promoting Social Justice issues?
 4. Today we are bombarded by information from so many forms of media sources on a 24-hour basis. Much of this information seems to be contradictory to each other. What strategies do you use, if any, to verify the reliability of the information you are presented with?

All submissions become the property of the UTE.

Criteria:

The UTE Honours and Awards Committee will base their selection on the following:

- Submission by the applicant (details outlined under requirements);
- Statement pertaining to your program and career plans;
- Statement outlining the nature and length of your most recent community involvement; and
- Statement of applicant's union involvement.

Preference may be given to applicant's entering their first year of University, College or Institute of higher learning. However, applicants may be entering years other than their first year. Attendance must be on a full-time basis.

Preference may be given to first time recipients.

An applicant will not be excluded if they do not possess each and every criterion. The selection criteria will be reviewed as a whole, however, if the member is not a member in good standing as of June 15, the application will be excluded.

The UTE reserves the right to withhold the granting of an award if no applicant is deemed to possess the necessary requirements, or for other valid reasons. The UTE Honours and Awards Committee may award a Regional Scholarship outside of a particular region if no applicants from that region are deemed to possess the necessary requirements or there were no applicants from that region.

All documents must be supplied with the application, otherwise it will be considered incomplete. The application must be postmarked by no later than **June 15th** at 23:59 (EST).

Application forms are available at: www.ute-sei.org (the UTE website).

Application forms may be completed on-line at www.ute-sei.org or sent by mail to:

The Union of Taxation Employees
Attn: UTE Honours and Awards Committee
233 Gilmour Street Suite 800
Ottawa ON K2P 0P2

U.T.E. SCHOLARSHIP APPLICATION

INSTRUCTIONS

Your application **must** include the following:

1. Statement pertaining to your program and career plans;
2. Statement of **all** community involvement (**please elaborate**) and;
3. Statement of your union involvement either directly or indirectly.

Required Attachments:

1. Brief statements from two (2) persons with whom you have worked during the past year, containing their general evaluation of your work, your capabilities, your character and performance.
2. Proof of Registration of the University, College or Institute of higher learning; **please note an acceptance letter is not sufficient proof.**
3. A 500-700-word essay or submission in audio or video format of 3-5 minutes, or visual (painting, drawing, sculpture or photograph).

Failure to provide any one of the required attachments will result in disqualification of your application.

Note: All submissions become the property of U.T.E.

Preference may be given to people entering their first year of University, College or Institute of higher learning. However, applicants may be entering years other than their first year. Attendance must be on a full-time basis.

If you are a successful applicant, we will require a picture of the presentation of this award by your local.

**NOTE: ALL INFORMATION MUST BE RECEIVED IN THE NATIONAL OFFICE
BY JUNE 15TH AT 23:59 (EST).**

**APPLICATION FORM FOR
THE UNION OF TAXATION EMPLOYEES SCHOLARSHIP**

Postmarked by June 15th at 23:59 (EST) to:

The Union of Taxation Employees
Attn: U.T.E. Honours and Awards Committee
233 Gilmour Street Suite 800
Ottawa, Ontario
K2P 0P2

PART A – Applicant Information:

Name:

(LAST NAME) (FIRST NAME)

Address:

(NUMBER AND STREET)

(CITY) (PROVINCE) (POSTAL CODE)

Home Telephone: _____ Email Address: _____

If you are a member, please provide P.S.A.C. ID# _____

PART B – U.T.E. Member Information (if applicable):

Relationship to Applicant: Parent: _____ Spouse: _____

Name: _____ Local: _____

Office Telephone: _____ City: _____

P.S.A.C. ID # _____

Signature of Applicant

Date

SECTION 1**STATEMENT PERTAINING TO PROGRAM AND CAREER PLANS:**

What university/college/institute will you be attending? Please include the name of the city.

Did you ever attend a university, a college or an institute prior to this application? If yes, please indicate the name and level.

What degree are you working towards?

What field do you contemplate entering following graduation?

SECTION 2
UTE SCHOLARSHIP – PERSONAL STATEMENT # 1

Postmarked by June 15th at 23:59 (EST) by the student to:
The Union of Taxation Employees
Attn: U.T.E. Honours and Awards Committee
233 Gilmour Street, Suite 800
Ottawa, Ontario K2P 0P2

Statement on behalf of: _____
(Applicant's Name)

Evaluation of the applicant's work and capabilities:

Appraisal of the applicant's potential compared with his/her actual achievement:

Evaluation of the applicant's general character as revealed in your association with him/her:

Submitted by: _____ Title: _____

Signature: _____ Date: _____

SECTION 2
UTE SCHOLARSHIP – PERSONAL STATEMENT # 2

Postmarked by June 15th at 23:59 (EST) by the student to:
The Union of Taxation Employees
Attn: U.T.E. Honours and Awards Committee
233 Gilmour Street, Suite 800
Ottawa, Ontario K2P 0P2

Statement on behalf of: _____
(Applicant's Name)

Evaluation of the applicant's work and capabilities:

Appraisal of the applicant's potential compared with his/her actual achievement:

Evaluation of the applicant's general character as revealed in your association with him/her:

Submitted by: _____

Title: _____

Signature: _____

Date: _____

SECTION 3

STATEMENT OF ALL COMMUNITY INVOLVEMENT (please elaborate):

SECTION 4

STATEMENT OF YOUR UNION INVOLVEMENT EITHER DIRECTLY OR INDIRECTLY:

REQUIRED ATTACHMENTS:

- ☐ Brief statements from two (2) persons with whom you have worked during the past year, containing their general evaluation of your work, your capabilities, your character and performance.
- ☐ Proof of Registration of the University, College or Institute of higher learning; **please note an acceptance letter is not sufficient proof.**
- ☐ A 500-700-word essay or submission in audio or video format of 3-5 minutes, or visual (painting, drawing, sculpture or photograph).